



The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

February 23, 2016

RE: RZ16-03 / Administrative / Future Study Area 17

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

City Administration will be submitting a Zoning Map Amendment petition to the Planning Commission to change the zoning classification from R-1, Single-Family Residential District to R-1A, Single-Family Residential District for the following parcels of land:

- Tax Map 22, Parcels 21, 22, 24, 25, 25.1, & 26; and,
- Tax Map 24, Parcels 10, 11, 12, 12.1, 14, 15, & p/o 17.1.

This zoning classification change is recommended in the Future Study Area 17 – Small Area Plan Recommendations Report, which is available in the Planning Office at City Hall and the City's website at <http://www.morgantownwv.gov/future-study/>.

The **Planning Commission** will consider this petition at a public hearing on:

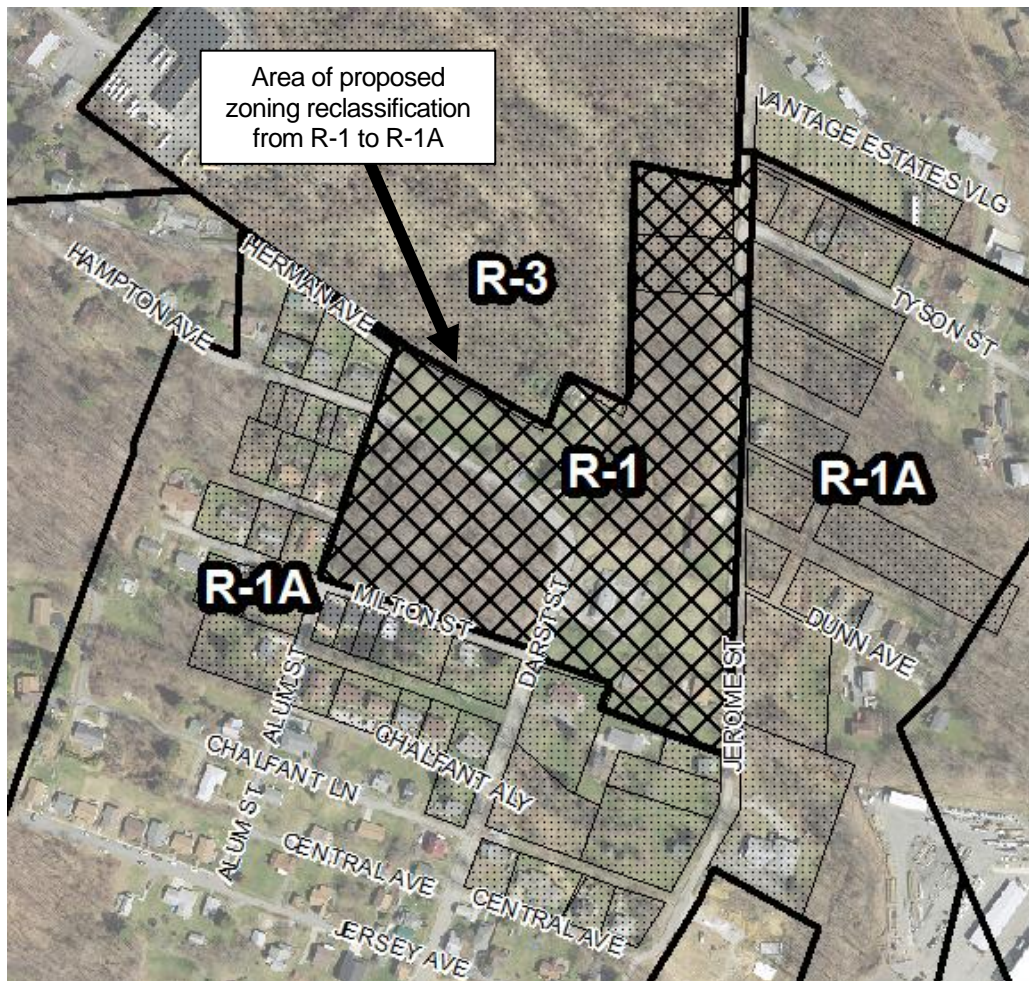
Thursday, March 10, 2016 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@morgantownwv.gov. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary



Members of the public may participate in an existing case before the Planning Commission in several ways:

1. Provide a written submission (evidence such as reports, photographs, etc.) while the record is open. Evidence supporting the granting or denial of an application may be submitted to the Office of the Planning Division up to five (5) days prior to the public meeting. Written evidence submitted after the deadline cannot be considered by the Planning Commission unless the Commission finds good cause exists to admit additional evidence at the time of the hearing.
2. Provide written comments for the public hearing. Written comments may be submitted to the Office of the Planning Division prior to the public meeting. Written comments that are lengthy but not considered evidence should be submitted up to five (5) days prior to the public meeting to allow ample time to distribute them to members of the Planning Commission with sufficient time for review.
3. Offer testimony during the public hearing portion at the Planning Commission meeting. All speakers are limited to five (5) minutes. If there is a large number of speakers, including many who are part of groups or organizations, the Planning Commission President may, to avoid repetitive comments, elect to ask a representative to speak on behalf of the group or organization.